



MSQ Officials at Swim Meets

Attention: Host Clubs and Meet Directors

MSQ is trialling a rolling calendar for swim meets. We appreciate your patience as we refine and improve the system to ensure smoother event delivery. A key component of this process is that the Director of Technical Services, Lori Chaplin, will appoint the Meet Referee and team of officials for each MSQ swim meet.

Once the Meet Director has a clear idea of the number of attendees at the meet, they contact the Director of Technical Services to discuss specific requirements and finalise meet preparations including the number of technical officials required. The allocation of officials to an individual meet is the role of the Director of Technical Services.

To ensure smooth communication and coordination, all matters related to technical officials should be directed to the Director of Technical Services with a cc. to the MSQ Business Manager. Please use the following contact details:

- technical@mastersswimmingqld.org.au
- Director of Technical Services (Lori Chaplin) mobile: 0419 677 289
- admin@mastersswimmingqld.org.au

Process Summary:

1. **Club Communication** – Host clubs **contact** the Director of Technical Services, Lori Chaplin, to discuss specific requirements for the meet.
2. **Official Appointments & Rostering** – All officiating appointments and rostering are managed by the Director of Technical Services, who will liaise directly with the appointed officials.
3. **Changes & Updates** – If any changes are required, the Meet Director must contact the Director of Technical Services (contact details listed above) ASAP.

Thank you for your cooperation in ensuring the smooth running of MSQ events.

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