

Masters Swimming Club Coach Accreditation Pathway Guide

Gaining accreditation as a Masters Swimming Club Coach can be a rewarding personal experience and a valuable contribution to Masters Swimming Clubs. It will give you the skills to provide coaching at your club and guide your swimmers towards their goals. Once completed, your qualifications will be recognised by the Australian Sports Commission (ASC) National Coaching Accreditation Scheme (NCAS).

STEP 1	Determine if you are eligible to register for the course: via either Group A, B, C below
ELIGIBLE GROUP A <input type="checkbox"/>	<p>If you have never coached before, you must complete ASC on-line Community Coaching General Principles Course: http://www.ausport.gov.au/participating/coachofficial/generalprinciples</p> <p>AND have observed a swim squad under the supervision of a qualified coach for a minimum of 5 hrs before progressing to Step 1. This is the first online component in the accreditation process and is focussed on General Coaching Principles only (CGPC).</p>
ELIGIBLE GROUP B <input type="checkbox"/>	<p>If you have coached, assisted, supported or observed a Masters or triathlon squad under the supervision of a qualified coach for a minimum of 10 hrs, you can progress to Step 2 and complete the Pre-Registration Checklist.</p>
ELIGIBLE GROUP C <input type="checkbox"/>	<p>If you have assisted or coached age-group swimmers, and observed a masters swim squad under the supervision of a qualified coach for a minimum of 5 hrs you can progress to Step 2 and complete the Pre-Registration Checklist.</p>
ELIGIBLE GROUP D <input type="checkbox"/>	<p>If you are a SAL Bronze (or higher) Licence Holder or have significant prior learning and experience relevant to coaching adult swimmers you can apply for Recognition of Current Competency.</p> <p>The process is outlined in the Masters Swimming Australia (MSA) Recognition of Current Competency (RCC) Information Kit (http://mastersswimming.org.au/Coaching/Coaching-Accreditation-Forms) and available from the MSA website.</p> <p>You can progress directly to Step 7 and submit your RCC application form.</p>
STEP 2 <input type="checkbox"/>	<p>Complete the Pre-Registration Checklist available on the MSA website. Requirements of at least one eligible group must be met <i>before</i> continuing with the accreditation pathway. The form needs to be returned to your Branch Office or National office. Once submitted, you can progress to Step 3.</p>
STEP 3 <input type="checkbox"/>	<p>Complete the Online Masters Swimming Club Coach Course (https://learning.swimming.org.au)</p> <p>You will need to register for a log in and password and pay to enrol for the course. Your club may reimburse you for this cost once you are qualified.</p> <p>This online component can take between 4 and 15 hours to complete depending on your competency. You must print your completion certificate and bring it to the Club Coach Course Workshop.</p> <p>This online component can be completed at any time that suits you prior to a workshop being scheduled. This must be completed before progressing to Step 4.</p>

<p>STEP 4</p> <input type="checkbox"/>	<p>Attend the full day Club Coach Course Workshop. You will need to register for this course and there will be a fee to attend. Your club may reimburse you for this cost once you are qualified. The Club Coach Course is a full day workshop comprising adult coaching theory, stroke fundamentals and a poolside practical assessment. Your Branch Office will have information on course availability. You MUST have completed all components of Steps 2 and 3 in order to attend the workshop.</p>
<p>STEP 5</p> <input type="checkbox"/>	<p>Complete and return the Club Coach Course Workbook and Assessments. You will be issued with your Workbook and Assessments at the beginning of the Club Coach Workshop. You will be able to fill in much of workbook during the day, however, there will be some additional assessments to be completed after the workshop. Your completed workbook is to be returned to the Course Coordinator or State/Territory Coaching representative by the date they nominate. This is usually within 3-4 months of the workshop. Your workbook will be marked and returned to you for your reference. You can complete this workbook while completing your hours in Step 5.</p>
<p>STEP 6</p> <input type="checkbox"/>	<p>Complete and log your on-deck pool hours. You will need to complete 30 hours of coaching adults in a squad under the supervision of a qualified mentor coach. You have one year to complete these hours and return your Record of Practical Coaching Log – Club Coach (30hrs) signed by your Coach Mentor or Club Official. If you have been coaching or assisting on pool deck prior to the Club Coach Course, these hours can be included in your 30hrs provided they are fairly recent and signed off by your Coach Mentor. You can complete your CPR course, Step 7, while finishing these hours.</p>
<p>STEP 7</p> <input type="checkbox"/>	<p>Complete a Cardiopulmonary Resuscitation Course (CPR). This must be delivered by a recognized Registered Training Organisation.</p> <p>You must provide a copy of your CPR training certificate in order to progress to Step 8. CPR qualifications expire after one year and must be current for your coaching qualification to continue to be valid.</p>
<p>STEP 8</p> <input type="checkbox"/>	<p>Ensure all documents have been submitted and completed within the stipulated time frames.</p> <p>The documentation will be:</p> <p>EITHER</p> <ul style="list-style-type: none"> ✓ your application for RCC, associated evidence AND current CPR training certificate AND the signed Coached Code of Conduct Form <p>OR</p> <ul style="list-style-type: none"> ✓ your completed CCC Workbook and Assessments AND ✓ your signed record of pool deck hours AND ✓ your Practical Coaching Log – Club Coach (30hrs) AND ✓ your current CPR Training Certificate ✓ your signed Coaches Code of Conduct Form <p>Your Club Coach Course Accreditation Certificate will be issued by Masters Swimming Australia and will be valid for 4 years from issue.</p>
<p>STEP 9</p> <input type="checkbox"/>	<p>Attend Professional Development courses to maintain your skills. It is a requirement of re-accreditation every 4 years that you have attended Professional Development Workshops and have been an active coach.</p>